

AGENDA FOR
BOARD OF SCHOOL TRUSTEES
REGULAR MEETING

Elkhart Community Schools
Elkhart, Indiana

April 28, 2020

CALENDAR

Apr	28	5:30 p.m.	Public Work Session, J.C. Rice Educational Services Center
Apr	28	immediately following	Executive Session, J.C. Rice Educational Services Center
Apr	28	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
May	12	5:30 p.m.	Public Work Session, J.C. Rice Educational Services Center
May	12	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center

A. CALL TO ORDER

B. THE ELKHART PROMISE

C. INVITATION TO SPEAK PROTOCOL

D. CONSENT ITEMS:

Minutes – April 14, 2020 – Regular Board Meeting
Claims
Fundraisers
Personnel Report

E. NEW BUSINESS

Board Policy 9211 –Trademark Use – The administration presents proposed new Board Policy 9211 –Trademark Use, for initial consideration.

Resolution – The administration requests Board adoption of a Resolution for one designation of a school number for Elkhart High School.

Monthly Insurance Update

Financial Report – January 1, 2020 – March 31, 2020

Bid Award – The Business Office recommends Board approval of the Recommendation for Award for EHS Phase II and EACC Construction Projects.

F. INFORMATION AND PROPOSALS

From Audience

From Superintendent and Staff

From Board

G. ADJOURNMENT

MINUTES
OF THE REGULAR MEETING
OF THE BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana
April 14, 2020

J.C. Rice Educational Services Center, 2720 California Road, Elkhart – at 7:15 p.m.			Place/Time
Board Members Present:	Kellie L. Mullins Roscoe L. Enfield, Jr.	Douglas K. Weaver	Roll Call
Via Electronic Communication:	Carolyn R. Morris	Babette S. Boling Susan C. Daiber Rodney J. Dale	
President Kellie Mullins called the regular meeting of the Board of School Trustees to order.			Call to Order
Doug Thorne, district counsel/chief of staff, recited the Elkhart Promise.			The Elkhart Promise
Mrs. Mullins discussed the invitation to speak protocol.			
By unanimous action by roll call, the Board approved the following consent items:			Consent Items
March 24, 2020 – Regular Board Meeting Minutes			Minutes
Payment of claims totaling \$7,008,381.75 as shown on the April 14, 2020, claims listing. (Codified File 1920-127)			Payment of Claims
The write-off of 2-year old checks. (Codified File 1920-128)			Check Write-offs
Retirement of the following two (2) certified staff members at the end of the 2019-2020 school year, with years of service in parenthesis:			Personnel Report
Frances Meckley, grade 1 at Cleveland (17)			Certified Retirement
Marlena Wolf, special education at Eastwood (24)			
Personal Leave for certified staff member, Julie DeWit, kindergarten at Pinewood, beginning 8/10/20 and ending 6/2/21.			Certified Leave
Parental Leave for the following two (2) certified staff members:			
Aliya Caldwell, grade 2 at Woodland, beginning 8/10/20 and ending 6/2/21			
Karla Doyle, kindergarten at Beck beginning 8/10/20 and ending 6/2/21			

Maternity Leave for certified staff member, Makenzie Hill, grade 3 at Daly beginning 8/10/20 and ending 6/2/21.

Change to Maternity Leave for certified staff member, Izamar Garcia, ENL at Pierre Moran, beginning 11/26/19 and ending 3/18/20.

Resignation of the following two (2) certified staff members effective 6/3/20:

- Lisa Haeck, special education at Roosevelt
- Luccas McDonald, math at Central

Certified Resignations

Employment of the following fifteen (15) classified employees having successfully completed their probationary period on dates indicated:

Classified Employment

- Terrin Allen, food service at Hawthorne, 4/14/20
- Jessica Burnham, food service at Osolo, 4/13/20
- Sally Coddens, bus driver at Transportation, 3/26/20
- Thomas Davis, campus security at Pierre Moran, 4/3/20
- Jessica Dubose, food service at Woodland, 3/30/20
- Jane Farrand, paraprofessional at Bristol, 3/30/20
- Patricia Goins, food service at Beardsley, 4/3/20
- Deborah Grimes, food service at Pierre Moran, 4/9/20
- Pamela Manley, food service at Memorial, 3/25/20
- Georgiana Miller, bus helper at Transportation, 4/13/20
- Kamryn Miller paraprofessional at Riverview, 4/13/20
- Caitlin Sprague, food service at Pinewood, 3/30/20
- Anthony Strom, support technician at Technology Services, 4/3/20
- Lynda Thorpe, food service at Pinewood, 4/6/20
- Latell Washington, custodian at Beck, 3/30/20

Resignation of the following two (2) classified employees effective on dates indicated:

Classified Resignations

- Brandon Shaw, bus helper at Transportation, 3/31/20
- Jennifer Weingart, senior reporter/assignment editor at WVPE, 4/10/20.

Termination of a classified employee, Rochelle Peete, food service at Pierre Moran per Board Policy 3139.01S.

Classified Termination

By unanimous action by roll call, the Board approved the application of a common school fund loan for an advance from the Indiana Department of Education in the amount of \$1,209,900. Jason Inman, director of technology, noted the interest rate is 1% with an anticipated repayment schedule of 4 years. The funds will be used to begin the refresh program for student and teacher mobile devices. (Codified File 1920-129)

Common School Fund Loan

By unanimous action by roll call, the Board amended and adopted a Resolution for Operational Procedures During Public Health Emergency Declared on March 6, 2020. The amendment provided for an end date of December 31, 2020 or the duration of the public health emergency, whichever comes first. (Codified File 1920-130)

Resolution

Superintendent Thalheimer Superintendent Thalheimer announced the District was awarded the Teacher Residency Grant from the State of Indiana Commission for Higher Education in conjunction with IUSB and the Greater Elkhart Chamber of Commerce.

From the Superintendent

Superintendent Thalheimer: thanked everyone who is working under the current unprecedented circumstances; reported a meeting with the administration and ETA will discuss the last day of school and continuous learning plan; and stated the emphasis now is on how to teach important content and essential standards.

From the Superintendent

Board member, Babette Boling, reported how proud she is of teachers who are engaging with students in various new ways. Mrs. Boling also thanked Wes Molyneaux for his efforts in directing the District towards eLearning and wished him well in his new position with Apple.

From the Board

The meeting adjourned at approximately 7:40 p.m.

APPROVED:

Kellie L. Mullins, President

Carolyn R. Morris, Vice President

Roscoe L. Enfield, Jr., Secretary

Babette S. Boling, Member

Susan C. Daiber, Member

Rodney J. Dale, Member

Douglas K. Weaver, Member

Adjournment

Signatures

ACCOUNT BALANCES/INVESTMENT DETAIL
March 2020

PETTY CASH \$ 500.00

GENERAL ACCOUNTS:

Lake City Bank – Deposit Account	21,770,266.42
Lake City Bank – Accounts Payable	(1,272,076.31)
Lake City Bank – Merchant Account	-
Teachers Credit Union	2,951,026.00
BMO Harris Bank (UMR insurance)	407,420.00

SCHOOL LUNCH ACCOUNTS:

Lake City Bank – Prepaid Lunch	142,459.26
Change Fund	2,010.00

TEXTBOOK RENTAL ACCOUNTS:

Chase Bank	2,503,663.88
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PAYROLL ACCOUNTS:

Lake City Bank – Payroll Account	(70,414.43)
Lake City Bank – Flex Account	75,096.34

INVESTMENTS:

Certificate of Deposit	-
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\$ 26,509,951.16



HUMAN RESOURCES

ELKHART
COMMUNITY SCHOOLS

INTERNAL MEMO

TO: DR. STEVEN THALHEIMER
FROM: MS. CHERYL WAGGONER
DATE: APRIL 28, 2020

PERSONNEL RECOMMENDATIONS

CERTIFIED

- a. **New Certified Staff** – We recommend the following new certified staff for employment in the 2020-21 school year:

Loraine Benifiel	Woodland/Grade 2
Alexis Carroll-Troyer	Beck/Kindergarten
Elizabeth Fleming	Woodland/Special Education
Brett Herschel	Cleveland/Grade 6
April Kauffman	North Side/ENL
Brooke Martin	Woodland/Art
Taylor Sotebeer	Eastwood/Grade 2

- b. **Retirement** – We report the retirement of the following employee:

Tammy Smith	Beardsley/ENL	16 Years of Service
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- c. **Change to Maternity Leave** – We recommend a maternity leave of the following employee:

Jennifer Miller	Cleveland/Grade 2
Begin: 4/17/20	End: 5/8/20

- d. **Resignation** – We report the resignation of the following employee:

Maria Hite	Feeser/Special Education
Began: 8/13/19	Resign: 6/3/20

CLASSIFIED

a. **New Hires** – We recommend regular employment of the following classified employees:

Rachel Buckley
Began: 2/25/20

Cleveland/Secretary
PE: 4/20/20

Shawn Burton
Began: 3/2/20

Transportation/Bus Driver
PE: 4/24/20

Mario Caicedo
Began: 3/2/20

Technology Services/Support Technician
PE: 4/24/20

Charde Calbert
Began: 2/24/20

Cleveland/ Food Service
PE: 4/17/20

Vince Edwards
Began: 3/2/20

Central/Custodian
PE: 4/24/20

Tiffany Faigh
Began: 2/24/20

Technology Services/Service Desk Coordinator
PE: 4/17/20

Kiara Lee
Began: 2/24/20

Pierre Moran/Food Service
PE: 4/17/20

Tawasha McKnight
Began: 2/26/20

Transportation/Bus Helper
PE: 4/21/20

Sandra Mondragon Lara
Began: 3/2/20

Pinewood/Secretary
PE: 4/24/20

Yngry Nieves Colmenarez
Began: 3/2/20

Memorial/Paraprofessional
PE: 4/24/20

b. **Resignation** – We report the resignation of the following classified employee:

Lauren Smith
Began: 10/17/19

Commissary/Food Service
End: 3/12/20



Book	Policy Manual
Section	9000 Relations Templates
Title	TRADEMARK USE
Code	Proposed New - po9211
Status	
Adopted	April 28, 2020
Last Revised	April 28, 2020
Last Reviewed	April 28, 2020

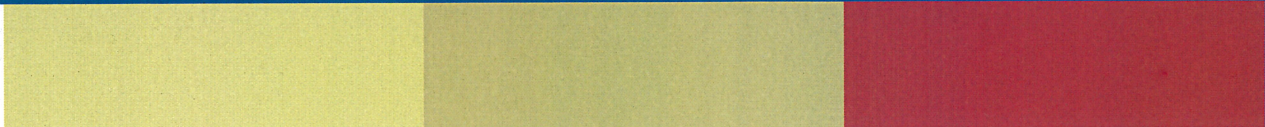
9211 - TRADEMARK USE

Elkhart Community Schools ("ECS") has adopted certain trademarks for use in connection with officially sanctioned activities of Elkhart High School ("EHS"). The trademarks are shown on the attached Exhibit A ("Marks"). The Marks constitute valuable intellectual property of ECS. It is the intention of ECS to protect the goodwill associated with the Marks and to ensure consistency of use and consistency of the quality of goods and services offered in connection with the Marks. To that end, ECS has adopted this Elkhart Community Schools Trademark Use Policy ("Policy").

The following terms and conditions shall govern all use of the Marks:

1. The Marks may only be used in a manner which complies with this Policy.
2. The Marks may only be used in the fonts, colors, forms and formats shown on Exhibit A and in compliance with all other branding guidelines, rules and requirements imposed from time to time by ECS.
3. The Marks may only be used in a manner which complies with all state, federal and local laws and regulations.
4. Any and all commercial use of the Marks, including use for fundraising purposes, requires the advance written approval of ECS in the form of a trademark license agreement. Requests to license the Marks may be submitted to the Office of the Superintendent of ECS.
5. Officially sanctioned EHS athletic teams, student clubs, and student organizations may use the Marks without seeking further approval so long as such use is (a) for noncommercial purposes, (b) solely in connection with activities officially sanctioned by ECS or EHS that directly relate to the purpose of the team, club or organization, and (c) otherwise in compliance with this Policy. All other use of the Marks by teams, clubs and organizations, as well as all use by other persons and entities, must be approved by ECS in writing prior to such use.
6. Under no circumstances shall the Marks be used in any manner which:
 - a. Is obscene, vulgar or offensive or likely to disrupt the learning environment;
 - b. Endorses or advocates for actions endangering the physical, mental or emotional health, safety or well-being of students, faculty, staff or others participating in ECS or EHS activities;
 - c. Promotes illegal use of drugs, alcohol, or other controlled substances;
 - d. Violates the intellectual property rights, privacy rights, rights of publicity, or other rights of any person or entity;
 - e. Is defamatory of any person or entity;
 - f. Endorses or advocates violent, illegal, or disruptive activity;
 - g. Threatens, discriminates against, or otherwise attacks any person or entity on the basis of religion, race, ethnicity, gender, gender identity, sexual orientation, disability, age, national origin, immigrant status, or veteran status;
 - h. Constitutes hate speech under applicable law;
 - i. Is likely to or actually interferes with the educational and other activities of ECS and EHS or of any student or person participating in such activities;
 - j. Promotes, endorses, or opposes any political candidate, political party, legislation, or ballot proposition; and/or
 - k. Promotes, endorses, or opposes the activities, commercial or otherwise, of any third person or entity.

ECS reserves the right to revise this Policy in its sole discretion, and any such revisions shall become effective immediately. Any unauthorized use of the Marks may constitute trademark infringement, unfair competition, trademark dilution and/or false advertising, which may entitle ECS to injunctive relief and monetary damages. ECS reserves the right to take all actions it deems necessary to protect its interests in the Marks.





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**RESOLUTION OF THE ELKHART COMMUNITY SCHOOLS
BOARD OF SCHOOL TRUSTEES**

WHEREAS, the Elkhart Community Schools' Board of School Trustees, as the governing body of this school corporation, has the authority under Indiana law to take charge of, manage, and conduct the educational affairs of this school corporation and to provide the schools necessary to fulfill its charge to conduct an educational program for all children who reside within the school corporation in kindergarten through grade twelve (12); and

WHEREAS, this Board of School Trustees approved a strategic plan on October 25, 2016 providing for the creation of a single high school campus for grades 10-12 and offering students a greater depth of knowledge in areas of study, including: Early College Programming, Science Technology Engineering and Mathematics, Health and Human Services, Arts and Humanities, Business and Management; and

WHEREAS, the strategic plan also provided for the creation of a Freshman Division Campus offering courses designed to help students identify areas of career interest, while providing students, during their freshman year, with the ability to successfully attain ten credits as well as identify the direction for their further high school study; and

WHEREAS, students graduating from Indiana high schools shall be required, beginning with the 2022-2023 school year, to demonstrate college or career readiness through a graduation pathway; and

WHEREAS, under the auspices of the Governor's Workforce Cabinet, the State of Indiana is in the process of developing real world career readiness programs; and

WHEREAS, to accomplish the goals set forth in the strategic plan and provide programming which will aid students attending high school in the communities served by this school corporation in their attainment of the graduation requirements established in Indiana Law, this Board of School Trustees has decided to merge, beginning with the 2020-2021 School Year, the currently operating Elkhart Central High School and Elkhart Memorial High School and begin operating as Elkhart High School which includes the following schools of study: Arts and Communication, Business and International Relations, Engineering, Technology and Innovation, Human Services, Health and Public Safety, Natural Resources and the Freshman Division; and

WHEREAS, the Board of School Trustees of Elkhart Community Schools, by form of this resolution, requests the Indiana Department of Education initiates a school profile amendment effective with the 2020-2021 School Term authorizing a school number for Elkhart High School, and also requests the Indiana Department of Education commence, during the month of July 2020, the close out of the present school numbers for both Elkhart Central and Elkhart Memorial High Schools.

NOW, THEREFORE, BE IT RESOLVED BY THIS BOARD OF SCHOOL TRUSTEES AS FOLLOWS:

Effective with the commencement of the 2020-2021 School Term, all high school programming shall be delivered by the instructional staff of Elkhart High School under the leadership of an executive principal appointed by this Board.

The Superintendent of Schools is directed by this Board to submit to the Indiana Department of Education, for its action, a fully executed copy of this resolution requesting the Indiana Department of Education initiate a school profile amendment effective with the 2020-2021 School Term and the Indiana Department of Education, in addition to the foregoing action, close out the school numbers for both Elkhart Central and Elkhart Memorial High School.

This Board further directs the principal office of Elkhart High School shall be located at 2608 California Road, Elkhart, Indiana.

PASSED AND ADOPTED this 28th day of April, 2020.

President, Kellie Mullins

Vice President, Carolyn Morris

Secretary, Roscoe Enfield, Jr.

Member, Babette Boling

Member, Susan Daiber

Member, Rodney Dale

Member, Douglas Weaver

ATTEST:

Secretary, Roscoe Enfield, Jr.

Medical Plan Experience

March 2020

	<u>Cur Mo</u>	<u>Cur Mo Pr Yr</u>	<u>Chg</u>	<u>YTD Cur</u>	<u>YTD Pr</u>	<u>Chg</u>
UMR Medical	\$ 483,145	\$ 658,783	\$ (175,638)	\$ 1,235,044	\$ 1,854,304	\$ (619,260)
UMR Rx	\$ 124,422	\$ 87,577	\$ 36,845	\$ 374,175	\$ 302,142	\$ 72,033
Rx Rebate	\$ (125,969)	\$ (92,444)	\$ (33,525)	\$ (125,969)	\$ (92,444)	\$ (33,525)
Less Amt Above Stop Loss	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Claim Cost Total	\$ 481,598	\$ 653,916	\$ (172,318)	\$ 1,483,250	\$ 2,064,002	\$ (580,752)
Expected Claim Cost	\$ 867,225	\$ 902,469	\$ (35,244)	\$ 2,595,856	\$ 2,709,159	\$ (113,303)
Claims vs. Expected	\$ (385,627)	\$ (248,553)	\$ (1,112,606)	\$ (645,157)		
Non Claim Costs (administration, clinic, pharmacy, stop-loss)	\$ 193,964	\$ 215,602	\$ (21,638)	\$ 597,342	\$ 648,221	\$ (50,879)
Total Cost (Claim + Non-claim)	\$ 675,562	\$ 869,518	\$ 2,080,592	\$ 2,712,223		
Enrollment	1,032	1,030		3,090	3,092	
Cost Per Employee Per Month (PEPM)	\$ 654.61	\$ 844.19		\$ 673.33	\$ 877.17	-23.2%
Paid Claims Per Employee				\$ 480.02	\$ 667.53	-28.1%

Medical/Dental Insurance Update

As a point of reference, Elkhart Community Schools has been able to lower the employee premium costs for health insurance for four consecutive years. As we continue to seek cost savings we also will be conducting an orderly process to review the services we are receiving from our employee benefit consultants. Our benefit consultants currently provide support on a fee for services basis for the following benefit plans offered to our employees:

- Health insurance
- Dental insurance
- Life insurance
- Short-term and long-term disability

Other features supported include:

- Stop Loss and Aggregate Stop Loss coverage
- Population Health Services via Vital Incite data analysis tool
- IRS reporting and response support
- Technical support for enrollment software

To best accomplish the review of consulting services ECS will be disseminating a request for proposal. Our original plan was to issue a RFP during the first quarter of the 2020 calendar year however the pandemic has disrupted this work as well as a significant number of planned activities.

Our intention to conduct the RFP remains. Timing of an RFP becomes important given the annual renewal process for our health benefit plan ordinarily begins in August and ends in October. We intend to initiate the RFP for fee based benefit consulting services in late October or early November so that we can avoid disruption of the renewal process (that includes employee open enrollment). Following this process, we would then bring a recommendation to the Board for a benefits consultant who will best be able to meet the needs of our employees on the benefit plans offered to school employees, as well support the needs of the district.

Of final note, we continue to believe the corporation is best served through a relationship with fee based benefit consultant as it eliminates the bias that can exist with a broker who derives their income from premium based commissions.



BUSINESS OFFICE

PHONE: 574-262-5563



ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

Date: April 23, 2020

To: Board of School Trustees

From: Anthony J. Gianesi

RE: Recommendation for Award: Elkhart High School Phase II and EACC

On April 22, 2020 bids were received for the Elkhart High School Phase II and Elkhart Area Career Center projects.

All bids have been reviewed by Elkhart Community Schools and the J. Lake Architecture/JPR/Primary Engineering design team for compliance with plans and specifications prepared by J. Lake Architecture/JPR/Primary Engineering.

The Business Office recommends award of a contract in the amount enumerated below to Gibson-Lewis, LLC, of Mishawaka, Indiana as the lowest and best, most responsive and most responsible bidder. The Business Office also recommends, as part of the contract, award of the alternates listed below that conform to the budgetary constraints of the projects.

Base Bid:	\$7,155,600.00
Project No. 1 Alternate No. 1A: Additional Casework	\$ 35,000.00
Project No. 1 Alternate No. 1B: Arts & Communication Core Area	\$ 208,000.00
Project No. 1 Alternate No. 1C: Intense Interventions: Addt'l Changing Rm	\$ 53,000.00
Project No. 1 Alternate No. 1D: Paint Existing Lockers	\$ 12,000.00
Project No. 1 Alternate No. 1E: Upgrades for Existing Studeny Commons	\$ 48,000.00
Project No. 1 Alternate No. 1F: Construct Office Hub for Natural Resources	\$ 183,000.00
Project No. 1 Alternate No. 1G: Construct Office Hub for Human Services	\$ 203,000.00
Project No. 2 Alternate No. 2A: Additional Casework	\$ 45,000.00
Project No. 2 Alternate No. 2B: Additional Suspended Ceilings	\$ 13,000.00
Project No. 2 Alternate No. 2C: Additional Wall Construction Type	\$ 14,000.00
TOTAL:	\$7,969,600.00

The project includes the renovation of several areas in the current Memorial High School and Elkhart Area Career Center to prepare the buildings for the opening of the Elkhart High School campus for school year 2021-2022. Construction at the current Memorial High School will include a new Intense Interventions area, new Natural Resources and Human Services office hubs, classrooms for the School of Arts and Communications, and CTE space for programs integrated in the School of Arts and Communications. Construction in the Elkhart Area Career Center will include the office hub and classrooms for the School of Health and Public Safety, relocation of existing programs, a cafeteria, and expansion of the Activate Wellness Center.

Funding for this project will come from the bonds for the Elkhart High School Phase II project and the Elkhart Area Career Center project.



Anthony J. Gianesi

Chief Operating Officer

encl





J. Lake Architecture & Design
129 Quartermaster Court
Jeffersonville, IN 47130
502.802.8797

www.jlakearch.com
jamie.lake@jlakearch.com

April 23, 2020

Tony Giansesi, Chief Operating Officer
Elkhart Community Schools

JC Rice Educational Services Center
2720 California Road
Elkhart, IN 46514
574-262-5563 phone
574-320-5415 mobile
tgiansesi@elkhart.k12.in.us

RE: **2020 IMPROVEMENT PROJECTS**
PROJECT NO. 1 - ELKHART HIGH SCHOOL-PHASE 2
PROJECT NO. 2 - ELKHART AREA CAREER CENTER
Elkhart Community Schools
Elkhart, Indiana

Dear Tony,

Bids were received at the JC Rice Educational Services Center at 10:00 AM on Wednesday, April 22, 2020 for the above-referenced projects. Once received, the bidders were asked to leave the premises and join the bid opening conducted via online conference, during which time the bids were publicly opened and read aloud.

Proposals from Four (4) bidders were received.

All bids submitted were received and logged in prior to the required bid opening time.

A hard copy of all original bid information received was given to you at the bid opening for your official project files and records, including the financial statements.

I retained the duplicate copy of the proposal forms and information for further review.

No financial statements or financial records have been scanned or retained by our office.

As you know, we received simultaneous bids for both Project No. 1-Elkhart High School-Phase 2 and Project No. 2-Elkhart Area Career Center, as well as an opportunity to consider a combination bid for both projects. The award of a contract or contracts should consider the best scenario for Elkhart Community Schools.

I have reviewed the bid information submitted and the proposal requirements for bidding.

To the best of my knowledge and abilities, all bids appear to be responsive, complete, and free from irregularities.

In review of the budget with you, Bill Drehmel, and Kevin Scott, it appears we can award the base bid and all alternate bids for both projects.

Registered Architect:

Registered Interior Designer:

Professional Affiliations:

Indiana #19900007 · Kentucky #5066 · NCARB #51592

Indiana #00411

American Institute of Architects #30121121

Design-Build Institute of America #1132378 · Construction Specifications Institute #2051104



J. Lake Architecture & Design
129 Quartermaster Court
Jeffersonville, IN 47130
502.802.8797

www.jlakearch.com
jamie.lake@jlakearch.com

It is my recommendation to award the Contract for Construction to **Gibson-Lewis, LLC** of Mishawaka, Indiana, as the lowest and best, most responsive, and most responsible bid for a single combined contract for both Project No. 1-Elkhart High School-Phase 2 and Project No. 2-Elkhart Area Career Center in the total amount of \$7,969,600.00 as follows:

As discussed with you, I would recommend acceptance as follows:

\$7,155,600	Base Bid-Combined Bid (Project No. 1 and Project No. 2)
\$ 35,000	Alternate 1A
\$ 208,000	Alternate 1B
\$ 53,000	Alternate 1C
\$ 12,000	Alternate 1D
\$ 48,000	Alternate 1E
\$ 183,000	Alternate 1F
\$ 203,000	Alternate 1G
\$ 45,000	Alternate 2A
\$ 13,000	Alternate 2B
\$ 14,000	Alternate 2C
\$7,969,600.00	Total Contract Sum

Sincerely,

Jamie Lake, AIA, RID, NCARB, CSI
Architect, President, CEO

Enclosed: (1) Bid Tabulation

Cc: Bill Drehmel, Director of Building Services
Kevin Scott, Chief Financial Officer
Ed Kowalczyk, Jones Petrie Rafinski
Michael Lubbehusen, Primary Engineering

File: 19-01-02 and 19-01-03/P3-E

